



Policy Director

Job details

Group	Green Economy Coalition (GEC)
Reports to	Convenor - Green Economy Coalition
Responsible for	Policy Manager
Purpose of job	To develop programmes, policies and positions under the GEC's five thematic policy areas and lead delivery of the existing 'Economics for Nature' project.
Main contacts	Internal: Colleagues within the GEC, within IIED External: Media organisations; Campaigns and communications directors at Coalition partners; Colleagues within UNEP, GGGI, academic, NGO and government partner organisations in the UK and elsewhere; UN agencies, international NGOs and other international organisations and national organisations working in the fields of economic transition, green economy, green growth, natural capital, inequality, informality, inclusion
Contract type	Permanent
Hours	Full time
Location	Central London
Grade and salary	Grade 2 - £55,056 – £60,668 depending on experience (up to £68,510 for exceptional candidates) plus benefits

Context

The [Green Economy Coalition \(GEC\)](#) is a growing network of over 50 collaborating organisations, with a secretariat hosted by IIED. It is well funded but growth in influence requires it to invest in more senior leaders who can develop its collaborative policy programmes and manage policy-led projects.

The GEC supports dialogue, exchange and adoption of policy on green economy. The Coalition has three core activities and five thematic policy areas. The coalition's core activities are supporting dialogue, developing transition communications & knowledge platforms, and supporting consensus building on effective green economy policy. The five policy areas are: Measuring and governing, Reforming financial systems, Greening economic sectors, Tackling inequality, and Valuing nature.

The Policy Director will lead the development of collaborative policy programmes on different themes, including accessing new funding for GEC and collaborating partners. The Policy Director will also lead the implementation of our current - natural capital focused - 'Economics for Nature' (E4N) collaborative project, under our Valuing nature and Reforming financial systems themes.

Main responsibilities

1. Lead 'Economics for Nature' project (30%)

- Oversee and steer the development, coordination and implementation of the natural capital-focused Economics for Nature programme in coordination with colleagues, partners and funders
- Chair fortnightly Economics for Nature project meeting calls and fulfil convening and thought leadership roles for the project team
- Ensure that the Economics for Nature project meets the GEC's thematic objectives for the Valuing Nature theme
- Provide specific support to programme partner Finance Watch to ensure links with Reforming financial systems theme

2. Development of thematic policy (30%)

- Create new collaborative policy programmes covering GEC's further policy areas:
 - a. Develop Measuring and governing policy programme – 'Measure what matters'
 - b. Develop Greening economic sectors policy programme – SMEs and sectoral policy
 - c. Develop our Tackling inequality policy programme – 'Green must be fair'
 - d. Expand and connect our Reforming finance policy programme
- Create strategies and content for alignment of GEC policy positions with those of members, dialogue hubs, and international stakeholders to ensure coalition-wide ownership of GEC policies
- Develop reports, documents, blogs and content to ensure GEC analysis is accessible and coherent for members and external audiences
- Work with the GEC team and external actors to develop tools to track the state of the green economy transition.

3. Fundraising and management (20%)

- Take lead responsibility for the delivery of GEC annual work plans, budgets and reporting for the collaborative policy programmes
- Line manage the GEC policy manager
- Oversee the creation and management of budgets by GEC colleagues for relevant programmes of work
- Develop funding relationships and secure funds for the new collaborative policy programmes.

4. Support expansion and improvements in GEC network partner relationships (20%)

- Establish a coalition global policy group
- Ensure GEC's partners are driving the policy work of the coalition
- Manage the input and interaction with policy stakeholders forging new strategic partnerships with other leading organisations and initiatives.

Person specification

Skills and experience

	Essential	Desirable
Qualifications	Relevant postgraduate degree (preferably in economics)	PhD in a relevant discipline – environmental economics
Knowledge	Excellent knowledge of the key policy issues, debates and international frameworks related to the green economy, and track record of thought leadership	
Experience	<p>Strong experience of working on environmental and development economics, natural capital, inclusion, informality, inequality and how this plays out in disparate geographies and development contexts</p> <p>Proven experience of engaging with international organisations, government agencies, academics, NGOs and other civil society organisations working on economics, inequality, and poverty</p> <p>Solid project management experience including the management of budgets and people (e.g. staff and/or external consultants)</p> <p>Proven interest in self continuous improvement and developing others</p> <p>Successful research management and leadership experience</p> <p>A sustained track record in securing funding for different projects from a variety of donors</p> <p>Experience of government policy development processes and policy influencing</p> <p>Well networked with experience of creating, developing and/or working within consortia, alliances, partnerships and international teams</p>	<p>Coaching and mentoring skills and experience</p> <p>Strong personal networks within GEC member organisations</p>
Skills	<p>Excellent interpersonal skills, with proven ability to manage multi-stakeholder projects, dealing with staff, collaborators and partners from a wide range of backgrounds and cultures and ability to communicate with and inspire both specialist and non-specialist audiences</p> <p>Excellent analytical and research skills</p> <p>Proven ability to work in multidisciplinary and multicultural teams and effectively managing the related challenges and opportunities</p> <p>Excellent planning and organisational skills to manage own workload and co-ordinate the work of the objective team</p>	

Ability to think ahead to anticipate 'hot topics' issues and opportunities and delivering to tight deadlines

The ideal candidate should be willing to travel as appropriate to work commitments.

Behavioural competencies

Competency	Description	Level required
Communicating with impact	The ability to influence, negotiate, build awareness and create credibility with others through the use of clear and effective communication	2/1
Delivering excellence	A concern for delivering high quality work and improving performance. Consistently looks for ways to add value to colleagues, partners and stakeholders	2/1
Developing others	Invests time and energy in fostering the long-term learning and development of others. This can involve the provision of practical advice, support, feedback or training to support development	2/1
Flexible thinking	The ability to understand and appreciate issues from a wide range of perspectives and adapt one's thinking and approach based on this understanding	1
Initiative	Thinks ahead and takes decisive action to make the most of opportunities and avoid future issues	1
Integrity and commitment	Demonstrates a commitment to the values of IIED and acts in the best interest of the organisation and its partners / stakeholders	1
Leading others	Leads own team and the wider organisation, through providing clarity, energy, decisiveness and long-term direction	2
Working collaboratively	A desire to work cooperatively with others to maximise the effectiveness of IIED, build knowledge and understanding and minimise duplication of effort	1